

# Hebatallah Salah Tokesham

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## SUMMARY:

- A committed university lecturer with over 20 years of experience in science methodology, teaching for preservice & in-service science teachers (post-graduate students) teaching them to understand theories, models, and strategies of science teaching and practice them as well to achieve efficiency in their teaching through active learning environments, possessing verbal communication and written skills along with constructive and effective teaching methods that promote this stimulating learning environment.

## WORK EXPERIENCE:

<b>Faculty of Education</b>	<b>Damanhur, Egypt</b>
<i>Lecturer, curricula, and methodology department</i>	June 2019-Present

- Responsible for carrying out teaching and research duties.
- Responsible for organizing lectures and supervising seminars and tutorials.
- Involved in the research and designing of new courses and materials.
- Assessing student's course work and material.
- Involved in the set-up of exams and the marking of results.
- Providing mentoring, advice, and support to students on a personal level.
- Prepared monthly reports for the department head.
- Actively leading class discussions and encouraging debate.

<b>Faculty of Education</b>	<b>Damanhur, Egypt</b>
<i>Assistant Lecturer, curricula and methodology department</i>	August 2011-May 2019

- Delivering lectures & application sessions to groups of students.
- Using advanced teaching techniques to inspire and motivate them for higher level qualifications and then employment.
- Organized, implemented, and monitored programs and assessments.
- Responsible for preparing learning material for courses and devising relevant practical activities.
- Involved in course team activities and curriculum development for students.
- Participated in the interviewing of potential students.

<b>Faculty of Education</b>	<b>Alexandria, Egypt</b>
<i>Demonstrator, curricula and methodology department</i>	June 2003-July 2011

- Training learners in the skills related to teaching (planning, implementation & evaluation skills), observing them when applying these skills practically with their peers, and providing immediate feedback.
- Training learners on how to use technology in teaching, observing them & providing immediate feedback.
- Participating in course team activities and curriculum development for students.
- Organizing the oral exams of curricula and methodology department & written exams.

<b>“Ahmed Zewail” prep school</b>	<b>Beheira, Egypt</b>
<i>Science teacher</i>	June 2002-June 2003

- Teaching students the content of the science book of middle school (grades 1 & 3).
- Set up the experiments included, help students to do them & provide feedback.
- Encourage collaboration and discussion among students in class and lab as well.
- Design & apply monthly exams & marking the results.
- Prepared monthly reports for parents & the head of the school.
- Participated in student's testing at the end of each term.

## ACADEMICS:

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- 2019:** Ph.D. in Curricula & Science Methodology (Credit hours), Curricula and Methodology Department, Faculty of Education, Damanhur University, Egypt.
- 2011:** M.A. in Curricula & Science Methodology (Degree: Excellent), Curricula and Methodology Department, Faculty of Education, Damanhur University, Egypt.
- 2002:** Professional Diploma (Educational technology) (Degree: Very good), Curricula and methodology department, Faculty of Education, Alexandria University, Damanhur Branch, Egypt.
- 2001** Bachelor's Degree in Science & Education, Department of Natural History (Degree: Very Good), Faculty of Education, Alexandria University, Damanhur Branch, Egypt.

## TRAINING COURSES & CERTIFICATION:

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- **Associate trainer**, (January 2020), Foundation of International Board of Certified Trainers (IBCT), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **Global Databases**, (May 29 – 30, 2019), Faculty & Leadership Development Center (FLDC), Alexandria University.

- **Competing for Research Funds**, (April, 17-18, 2019), Faculty & Leadership Development Center (FLDC), Damanhur University.
- **International Publishing of Scientific Research**, (February, 25-26, 2019), Faculty & Leadership Development Center (FLDC), Damanhur University.
- **“TOEFL ITP”** with general grade “673” (February 2019), Languages Center, Damanhur University.
- **Arabic Language Skills** (Degree: Excellent), (February 2019), Center For Teaching Languages, Damanhur University.
- **Blended Learning Skills**, (July, 4-5, 2018), Center for Learning & Electronic Administration, Damanhur University.
- **Managing Research Team**, (April, 23- 24, 2018), Faculty & Leadership Development Center (FLDC), Damanhur University.
- **Managing Time & Meeting**, (Mars, 14-15, 2018), Faculty & Leadership Development Center (FLDC), Damanhur University.
- **Research Ethics**, (October, 5-7, 2010), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **University Code of Ethics**, (June, 23- 25, 2009), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **Effective Presentation Skills**, (June, 16-18, 2009), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **Exam & students evaluation systems**, (April 11-13 2009), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **Communication skills**, (March 24-26, 2009), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **Effective teaching**, (March 4-7, 2007), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **Research methodology**, (March 25- 28, 2006), Faculty & Leadership Development Center (FLDC), Alexandria University.
- **International Computer Driving Licence (ICDL)**, (February 2005), Arab Academy for Science, Technology & Maritime Transport, Community Service Programs & Continuing Education.

## **KEY SKILLS:**

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- Preparing & delivering lectures.
- Managing lectures to engage students in active learning activities and encouraging debate.
- Designing Assignments, Exams, and scales and evaluating students’ progress.
- Provide feedback to learners to improve their learning and their teaching skills.
- Writing proposals & conducting educational research.
- Designing & developing course material.
- Communicate effectively with students individually or in groups.

- Using technology in lectures, and for online & blended courses.
- Training students on practicing teaching skills.
- Presentations Skills.

## **PROFESSIONAL SKILLS & ACHIEVEMENTS:**

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### **Teaching:**

- Teaching several courses for biology, chemistry, physics, and science undergraduate students, such as science teaching, scientific literacy, health education & integrated curricula.
- Teaching several courses for post-graduate students, such as content analysis, using computers in teaching, curriculum design, and training project & teaching models.

### **Evaluation:**

- Organizing the oral exams of curricula and methodology department & written exams of faculty of education, Damanhur University.
- Designing assignments related to topics included in the courses I teach & providing feedback to students.
- Participating in oral exams of curricula and methodology department & written exams of faculty of education, Damanhur University.
- Designing exams in the courses I teach.

### **Management:**

- Managing students by providing guidance and feedback to help them strengthen their skills and knowledge base.
- Excellent time management skills to ensure targets are met and plans completed efficiently.
- Involved in devising future plans to remain student-focused.
- Willing to take responsibility for the quality of teaching delivered and to make necessary changes to improve quality and maintain standards.

### **Educational research:**

- Conducting M.A. thesis that was entitled “**The Effectiveness of Constructivist Learning Based Science Teacher Approach for Developing Elementary School Pupil Scientific Literacy**”.
- Conducting Ph. D thesis was entitled “**The Effectiveness of a Proposed Course in Biological Evolution for Developing Critical Thinking, the Concepts of Evolution and its Acceptance among the Students of the Biology Department in the Faculty of Education**”.

## **ADDITIONAL INFORMATION:**

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- Language Skills: Arabic language (native) | English language (good).
- IT Skills: Good.
- Personal Interests: reading | writing | traveling.